



LANL FOUNDATION

Investing in Learning & Human Potential

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Proposal Summary

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* Required before final submission

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The LANL Foundation exists to enhance the vitality of Northern New Mexico by investing in education, learning, and community development. We support education efforts along the cradle to career spectrum by directing our grant dollars into school districts, nonprofit education programs, and community projects. In 2017, the grant process changed with a goal to more fairly distribute funding and assure that program support is aligned with the Foundation strategies. Educational Outreach and Community Outreach grants of up to \$2500 each are available to qualified education programs that serve the seven Northern New Mexico counties of Los Alamos, Mora, Rio Arriba, San Miguel, Sandoval, Santa Fe, or Taos. Grants of up to \$2500 are awarded on a quarterly basis. In some cases, larger grants are given to support sustainability of promising programs (by invitation only).

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Applicants that received LANL Foundation grants in PRIOR YEARS, and DID NOT COMPLY in full with the terms of the FUNDING AGREEMENTS are INELIGIBLE to receive Small Grants and will be disqualified.

Applications may be submitted quarterly by one of the following deadlines: February 15th, May 15th, August 15th, and November 15th. Organizations may only apply and/or receive one grant per calendar year.

Before completing this application, be sure you have all necessary paperwork ready to upload. If you do not have your documents ready, you may click the SAVE AND FINISH LATER button. You may return to the application at a later time.

Please do not use all CAPITAL letters.

*** Organization Name**

*** Organization Budget**

*** Fiscal Sponsor (if applicable)**

If none, enter N/A.

*** Federal EIN or Tax ID Number**

Your organizations address or your Fiscal Sponsor address, (if applicable).

*** Street or PO Box**

*** City**

*** State**

*** ZIP Code**

*** Phone**

Fax

Organization General E-mail Address (if applicable)

Organization Website

*** Project Title**

Maximum ten words.

*** Number of people served by this Request**

Enter a number, example 50.

*** Primary Geographic Area Served**

*** Amount Requested**

Enter the amount you are requesting from the LANL Foundation. (Maximum \$2,500)

*** Total Project Budget**

What is the total budget for project to be supported by your request?

*** Amount of Funds That May Be Leveraged and/or Matched with This Requested Funding**

How much additional funding can your organization leverage if you receive the LANL Foundation grant? Use numbers only, example: 1,000

*** In one sentence, please summarize your proposal with amount requested (Very Fine Public Schools requests \$2,500 to purchase computer/notebooks for 10 students).**

This sentence will be used in all funding summaries, reviews, and press releases. (Maximum 25 words)

The Primary Contact will receive all correspondence by email and mail.

*** Prefix**

example: Dr. Mr., Ms., etc.

*** First Name**

*** Last Name**

*** Title**

*** Office Phone**

Office Fax

Mobile Phone

*** E-mail**



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* **Need or Problem**

Please provide a brief description of the need or problem your project will address.
(Maximum 25 words)

 **This is a required field.**

* **Description of Project**

Provide a brief description of the project/event. Be specific. Who, what, when, where, how, why? (Maximum 50 words)

 **This is a required field.**

* **Project Goals and Objectives**

Describe the intended goals and objectives of your project/event. (Maximum 25 words)

 **This is a required field.**

* **Project Outcomes**

How will your organization measure the impact and success of this project/event? What are the expected outcomes? Be specific. (Maximum 50 words)

 **This is a required field.**

Project Beneficiaries

Who will directly benefit from the project? How many? (Maximum 25 words)



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Attachments

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Please upload the following documents.

1. A copy of the organization's (or fiscal sponsor's) certificate of tax exemption from the IRS as a 501(c)(3) charitable organization, or statement certifying that your organization is a nonprofit New Mexico educational institution or qualified government agency or Pueblo/Tribal community
2. Current documentation of registration and compliance with the New Mexico Registry of Charitable Organizations under the Office of the New Mexico Attorney General -501(c)(3) organizations only.
3. Itemized program/event budget (include all sources of revenue and expenses)
4. Letter of support from the applicant organization's head of organization or school principal.
5. Fiscal Sponsorship Agreement (if applicable). To get a copy of this Fiscal Sponsorship Agreement form, please [click here](#)

HOW TO UPLOAD DOCUMENTS

1. Select the document type from the drop down box.
2. Click the "Browse" button
3. Browse to the location of the document on your computer
4. Highlight the document, and click 'Open' or 'OK'
5. Click the Upload button
6. Repeat for each document that you are uploading

If you do not have documentation prepared at this point, you must click 'Save And Finish Later' to hold the application until you have completed the appropriate forms. There is no auto-save feature in this form. You cannot submit the application and send the attachments later.

The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded.

Title:

File Name: no file selected